

Educational Visits Policy

Educational Visits Criteria

These criteria have been discussed and approved by the Executive Board of the AIEA and form part of the Member Code of Conduct.

1. Members may apply for any Educational Visit, but their place is not confirmed until confirmation is received in writing from the organiser.
2. The application process may include submitting a reference for a previous piece of business in that area.
3. Where the interest in attending is prior to business being placed, the member agrees to their contact details being shared with the host venue at the application stage so the host venue may approve attendance or not.
4. Attendance will only be confirmed after references have been received or the host venue approves an application.
5. Educational Visits will be open to 10 members per trip unless otherwise stated. Only 1 member per agency at each visit.
6. Members may not attend back-to-back visits.
7. Where possible a member of the AIEA Executive Board will attend all visits.
8. Members signing up to attend a visit commit to attending the full agenda unless otherwise agreed in advance with the trip organiser
9. Members are asked to promote the AIEA on social media when attending a visit.
10. The above conditions are subject to the discretion of the Executive Board and/or host suppliers.

Educational Trips organised by:

Sabine Edwards
Pendleton Events Ltd
On behalf of the AIEA